



Effort Reporting – ECRT Update as of September 3, 2009 (*Effort Certification and Reporting Technology*)

System Update

- 3,000 of 8,000 faculty/staff have certified
- Known Issues
 - General
 - Issues are triaged; most questions to date have been functional issues (how do I do a specific transaction)
 - Functional
 - Who has to certify? what's TPE? how do I sign in? how do I assign a proxy?
 - Technical

ECRT / Certification Schedule

- 7/7/09 Pre-review open
- 8/24/09 ECRT Open for Certification
- 9/4/09 Memo to coordinators
- 9/18/09 Planned end of certification period
- Tom Certifiers selected for A-133 review
- Gail ESDUH (GL 600200)
FY09
FY10

ECRT Reminders

- Three reminder emails are sent to the Certifier, with a copy to the Effort Coordinator:
 - 5 days prior to the due date
 - One day after the due date
 - 5 days after the due date

ECRT Faculty FAQs

- FAQs are now available on the [ECRT Website](#).

Certification Logistics: Who Certifies: Faculty / Staff

- With effort associated with Restricted Cost Objects (a seven digit Cost Object beginning with 30x – 39x-xxxx)
 - Excludes Cost Objects beginning with 391 or 399.
- With effort charged to GL account 600200 (Effort supporting DUHS)
- Cost distributions that cross University mission (e.g. research, teaching, administration)
 - This is generally determined by the second and third positions of the seven digit Cost Object.
- With Supplemental Salary

Notables

- DUHS can now be split funded (7/1/09)
- Quarterly Notification Process
 - Starts early October
 - E-mails to: Coordinator and “Likely” Certifiers

ECRT Resources

- **Effort Coordinator**
Assigned by your departmental business manager
- **ECRT Website**
<http://rcc.compliance.duke.edu/effort>
- **ECRT Communications/Announcements**
<http://www.finsvc.duke.edu/resources/announcements/ecrt.php>
- **Effort Coordinator Training & Learning Materials**
http://rcc.compliance.duke.edu/effort/ecrt_training.php
- **Effort Certifier Training Videos**
http://rcc.compliance.duke.edu/effort/certifier_training.php
- **ECRT Support**
ecrt-support@duke.edu